

The Board of Supervisors of Humboldt County, Iowa met at 8:30 a.m. on the 26th day of November 2018 with the following members present: Mattes, Lee, Underberg, Pedersen and Reimers. Absent: None.

The Chairman called the meeting to order.

Moved by Lee and seconded by Mattes to approve the agenda for the November 26, 2018 Board meeting. All voting aye.

Moved by Underberg and seconded by Lee to approve the minutes for the November 19, 2018 Board meeting. All voting aye.

Chairman Reimers opened the meeting up for general public concerns. No one was present to speak so the Board continued with their regular meeting.

Moved by Mattes and seconded by Pedersen to approve Pay Voucher #2 to Rognes Brothers for Project #LC-372105 in the amount of \$3,185.96. All voting aye.

Moved by Lee and seconded by Pedersen to approve Pay Voucher #1 to Rognes Brothers for Project #LC-172800 in the amount of \$119,108.73. All voting aye.

Moved by Underberg and seconded by Mattes to approve Pay Voucher #1 to PCI for Project #BRS-CO46(70)--60-46 in the amount of \$217,457.03. All voting aye.

Moved by Pedersen and seconded by Underberg to approve an agreement and easement for drainage improvements between Humboldt County, Jennifer Rolland and Billie Scott. All voting aye.

Moved by Pedersen and seconded by Lee to approve Resolution #2018-9Amendment #2, a Resolution amending the current county credit card policy as follows:

RESOLUTION #2018-9
AMENDED#2 HUMBOLDT COUNTY CREDIT CARD POLICY

The Board of Supervisors of Humboldt County shall authorize credit card issuance. The departments under the Board's jurisdiction shall have on file with the Board's Administrative Officer (Auditor) the names of those authorized to use such cards.

Charges on Humboldt County credit cards are limited to the following purposes:

- Hotel/motel room and guarantee of reservations
- Meals in conjunction with an overnight stay
- County vehicle expense
- Departmental expenses requiring a governmental credit card for purchase.

Absolutely NO personal charges or cash advances will be allowed or paid for by the county, the credit card is for business use only. Limits on each credit card will be as follows:

- County Auditor \$10,000
- County Attorney \$ 3,000
- County Treasurer \$ 3,000
- County Recorder \$ 3,000

Claims for payment of Humboldt County credit card expenses shall include a short statement of the explanation of charges. Signed copies of the credit card slips and itemized receipts are required, as well as original invoices. Bills will be scrutinized for proper usage by department heads, the Auditor's Office and the Board of Supervisors.

There should be no state sales tax included in the credit card bills.

Credit card bills should be submitted and paid in a timely manner to avoid any additional fee or late charges.

Signed this 26th day of November, 2018.

/s/Bruce Reimers
Chairman, Board of Supervisors

ATTEST:

/s/Peggy J. Rice
Humboldt County Auditor

All voting aye.

The Board discussed the need for an Ordinance on Animal Protection and Animal Control. No official Board action was taken.

Moved by Lee and seconded by Mattes to approve claims in the amount of \$187,362.06 and Drainage claims in the amount of \$147,769.50 as per the attached schedule and the County Auditor be and hereby is instructed to issue warrants on the several funds as allowed in the amount specified in payment of same.

A Child is Missing	Program Renewal	200.00	1
Adkins, Henry M. & Son, Inc.	Equipment Services	9,822.39	1
Advanced Drainage Systems Inc.	Tile & Intakes	203.68	1
Agsource Cooperative Services	Water Testing	71.00	1
Beaty, Jonathan	School of Instruction	714.80	1
Biederman, Dave	Transportation	222.00	1
Bomgaars	Supplies	418.33	2
CenturyLink	Telephone Service	426.75	3
Cintas Corporation	Supplies	99.37	1
Cole, Dan J. MD	Medical Examiner Fee	300.00	1
Computer Works & Vinyl Signs	Services	95.00	1
Dakota City Postmaster	Postage	1,000.00	1
Dakota City, City of	Utilities	118.60	1
DAMEG, Inc.	Medical Examiner Fee	200.00	1
Data Imaging Supplies LLC	Supplies	440.25	1
District II Supervisors Assn.	School of Instruction	30.00	1

Dollar General	Supplies	30.71	1
Douglas, Robert	Election Official	35.50	1
Eck, Kathy	Election Official	22.50	1
Electronic Engineering	Service	500.00	1
Employee Benefit Systems	Insurance Premium	3,223.22	1
Executive Technologies	Copier Lease	141.95	1
Fallesen, Linda	Mileage & Equipment	311.04	1
Fastenal Company	Supplies	133.72	1
GDL Properties Mgmt., LTD	Service	215.00	1
Gilmore City Public Library	Quarterly Allocation	3,473.10	1
Harmony Animal Hospital	Service	305.54	1
Hill, Pat	Election Official	24.50	1
Hilton Des Moines	Lodging	625.60	1
HRdirect	Supplies	114.51	1
Humboldt Co. Memorial Hospital	Service	160.00	1
Humboldt Co. Sheriff	Service of Papers	136.99	1
Humboldt Newspapers	Notices	18.17	1
Hy-Vee Accounts Receivable	Supplies	7,704.93	2
Iowa Drainage District Assn.	School of Instruction	385.00	1
Iowa Emergency Mgmt. Assn.	Dues	150.00	1
Iowa Prison Industries	Supplies	231.73	2
JCL Solutions	Supplies	362.73	1
King Contracting LLC	DD#35 Br C - Repairs - Pay Est. #3	147,769.50	1
Luft, Tony	Supplies	36.00	1
Marco Technologies LLC	Copier Repairs	408.11	1
Marco, Inc.	Copier Lease	614.60	1
Martin Marietta Materials	Roadstone & Rock	8,349.47	1
Martin's Flag Co., LLC	Supplies	129.17	1
Menards	Supplies	173.94	1
Mickelson, Kristine L.	School of Instruction	82.00	1
MidAmerican Energy	Utilities	3,183.35	4
Midland Power Cooperative	Utilities	90.46	1
New Cooperative, Inc.	Supplies	149.25	1
Nielsen, K.C., Ltd.	Parts	80.99	1
North Central Iowa Service, LLC	Service	80.00	1
Office Depot	Supplies	12.26	1
Olson, Staci	Medical Examiner Fees	50.00	1
Productivity Plus	Parts	73.50	1
Rasmussen Landscaping	Service	1,500.00	1
Region V HazMat Commission	Quarterly Contribution	3,067.19	1
Rognes Brothers Excavating	Roads	122,294.69	2
Safety Xtreme	Supplies	1,147.40	1
Sande Construction Inc.	Supplies	449.03	1
Satern Service Center, LLC	Repairs/Tires & Tubes	323.30	2
Secure Benefits Systems	Administration Fee	58.25	1
Sexe, Mike	Medical Examiner Fee	300.00	1
Solutions, Inc.	Data Processing Supplies & Service	63.07	1
Star Energy	Fuel	937.43	1
Steil, Mathew	School of Instruction	39.60	1
SYNCB/AMAZON	Supplies	35.88	1
Terry's Sign Co.	Supplies	158.00	1
Thomson Reuters	Books	3,673.00	2
Trimark Physicians Group	Service	140.00	1
U.S. Bank	Training/Supplies/Auto Expense	1,404.19	2
Verizon Wireless	Telephone Service	464.08	2
Vinsand, Michael	School of Instruction	44.29	1
Vorland, Kenneth	Service	780.00	1
World Data Corporation	Supplies	110.00	1

All voting aye.

Committee Reports:

Reimers, Underberg	11/21	Revise demonstration
Reimers	11/21	Ministerial Association

Moved by Lee and seconded by Pedersen to adjourn at 9:15 a.m. All voting aye.

/s/Peggy J. Rice
Auditor

/s/Bruce Reimers
Chairman, Board of Supervisors